



# Spanish Speaking Trainee/Associate

## Position Description

### The Organization

One Life Counseling Service is the premier nonprofit counseling center in the San Francisco bay area serving the San Mateo and San Francisco Counties. One Life focuses on recruiting the most outstanding Trainees and Associate and provides an unparalleled opportunity to learn how to build and manage a Private Practice. There are also many additional opportunities such as school based counseling experience. One Life has over 100 therapists who provide counseling for individuals, couples, family and group therapy. We believe mental health services should be easily accessible, readily available, and comfortable. We make every effort to include everyone. Cultural Humility is also a cornerstone to our agency.

For more information about the organization, please visit our website:  
[www.onelifecounselingcenter.com](http://www.onelifecounselingcenter.com)

### The Opportunity

An Associate Therapist will provide counseling to a wide range of clients including children, pre-teens, teens, young adolescents and adults in all different socioeconomic groups. Perform all essential job functions and duties required by One Life Counseling Center, and according to the code of ethics outlined by the California Board of Behavioral health. All Associates will be expected to carry a minimum of 12 clients on their caseload.

This position reports directly to the Clinical Director.

### Key Responsibilities

#### Meetings

- Attend weekly meetings with supervisor
- Attend 1x a month All Staff meeting last Monday of each month 8:30am to 9:00am

- Provide crisis intervention, family support, parent education, safety planning, and intake assessment for families and their children.
- Prepare and facilitate parent education workshops and/or parent support groups if appropriate.
- Provide appropriate psycho-education and clinical case management services.
- Collaborate with school staff and community partners to coordinate ethically appropriate, theoretically sound, culturally informed, and holistic interventions to address client issues and enhance client strengths. ( as appropriate based on assignment)
- Conduct comprehensive clinical interviews with parents and clients, and provide treatment.
- Develop and deliver psychological treatment plans for children, teens, and their families, which may include individual, family, parent, and collateral therapy and behavior management.
- Coordinate clinical care with other disciplines including speech-language pathology, occupational therapy, education, psychology, and psychiatry.
- Maintain timely and clinically appropriate documentation of all clinical services.
- Attend program meetings, didactic training, clinical supervision, other mandatory training, clinical staff and team meetings as assigned, and serve on committees as needed to ensure program and service quality.
- Awareness and practice of cultural humility.
- Adhere to all mental health legal and ethical mandates and guidelines in the execution of duties, including timely completion of charting, billing, report preparation.
- Knowledge and use of computers and an Electronic Health Record (EHR) are essential.

## Qualifications & Characteristics

To perform this job successfully, an individual must be able to perform each essential duty to the best of his/her ability. The requirements listed below are representative of the knowledge , skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## Additional Characteristics of Strong Candidates

- Bilingual is a must
- Commitment to supporting an organizational culture that seeks to understand different perspectives and embraces diversity, equity, and inclusion
- Seeking someone who can work independently when needed while also collaborating with a team

## Compensation

English only trainees \$0

School Based Spanish speaking trainees \$25

School Based English only associates \$30

School Based Spanish speaking associates \$35

Private Pay/Medi-cal for Associates varies

The Employee will receive thirty-five percent (35%) of the gross receipts that One Life Counseling Center receives for the Associates's services from \$0.00–\$1,000.00, forty-five percent (45%) after the first \$1,000.00, fifty-five percent (55%) after \$2000.00 and sixty-five (65%) income for everything after \$3,000.00. One Life Counseling Center reserves the right to modify this provision, at its sole discretion.

In addition, OLC offers health, vision, dental benefits and voluntary benefits through Colonial Life. California law requires employers to provide at least **one hour of paid sick leave for every 30 hours worked**. For full-time workers, this works out to at least three days of paid sick leave per year. We offer three weeks of paid vacation per year.



One Life Counseling is an Equal Opportunity Employer, and a Drug & Alcohol-Free workplace.  
Probationary period is 90 days from the day of hire.

Please email resume, references, and cover letter to:  
Michelle Stulbarg - [michelle@onelifecounselingservices.com](mailto:michelle@onelifecounselingservices.com)

